



# Osgoode Youth Association (O-YA)

## Junior Youth Worker

**Job Title:** Junior Youth Worker  
**Position:** Casual, Part-time  
**Reports to:** O-YA Executive Director  
**Job Location:** Osgoode, Ontario  
**Hours:** Minimum one 3-hour shift per week  
Evenings and weekends are required  
**Rate of Pay:** \$15 / hour

**Benefits:** A dynamic and engaging work environment with a focus on your well-being  
Flexible scheduling options available  
Learning and developmental opportunities  
Mileage allowance, within city limits

### About the Role

O-YA's Youth Workers lead, mentor, supervise, engage with and coordinate activities for O-YA's core target audience of Grades 2 - 12. Youth Workers provide positive role modeling for participants, other staff and volunteers and help with outreach and promotions to support new and existing programs. Youth Workers help create and facilitate a variety of programs. Youth Workers work in collaboration with each other, O-YA's Program Manager and Executive Director.

### To Apply

To apply, please email your Resume and Cover Letter to [info@o-ya.ca](mailto:info@o-ya.ca). O-YA is accepting applications until 5 pm on Friday, August 5, 2022.

Please note, only those who are selected to move forward to the interview stage will be contacted.



## Requirements, Qualifications and Skills

- Valid First Aid and CPR Standard Level certification; training provided if not already certified
- Criminal Record and Vulnerable Sector Check, within the last 12 months
- Experience with working with youth
- Knowledge of community resources; training provided
- Self-motivated team player with ability to work independently

## Responsibilities and Duties

- Lead, mentor, supervise, engage with and coordinate activities for O-YA participants
- Facilitate and assist in delivering programs and events for Before School, After School, Day Camps, Teen Drop In, and other programs as assigned
- Administrative duties; including Daily Activity Reports, Public Health screenings and vaccination confirmations, as required
- Support, coach and mentor O-YA's volunteers
- Participate in staff meetings and O-YA's Youth Advisory Council, as required
- Respect and value cultural and ethnic diversity and people with disabilities
- Promote awareness of and participation in O-YA programs, events and activities
- Work in a manner that preserves confidentiality and seeks to minimize risk in keeping with O-YA's Privacy, Confidentiality and Health & Safety Policies and Procedures
- Contribute to O-YA's efforts to collect, analyze and report on data and relevant information, and participant in research as required
- Other duties as assigned

## Why Choose O-YA?

The Osgoode Youth Association is a truly fantastic place to work. Since 2002, O-YA has been a well loved community organization that, with hard work and dedicated staff, has become known as the gold standard of youth centres in the City of Ottawa. If you love working with youth, aspire to inspire, motivate and mentor youth and are a self-motivated team player you will find O-YA to be a fantastic fit. O-YA does so much more than just 'offer programs'. As staff, you will ensure youth have more people in their lives who listen to them and are genuinely interested in them, increase community engagement and provide access for rural youth to a consistent and safe space for social recreation and mental wellness.

O-YA employees benefit from both on-the-job and advanced training, flexible and customized scheduling, an inclusive and fun work environment, competitive pay and a warm family-like atmosphere. The work is challenging at times, but the regards are immense. You will become a trusted ally and mentor to youth and be part of a valuable support system for many young people; offering social recreation, resources and encouraging mental wellness. As a member of the O-YA team, you will learn valuable skills both personally and professionally that will last a lifetime