



After School Club 2024 / 25 Registration Form

The Osgoode Youth Association's After School Club is for children in Grades 2 - 6 and runs Monday - Friday from 2:45 pm - 5:30 pm. O-YA's After School Club program includes physical activity, healthy eating & nutrition, mental health and homework assistance by Youth Workers and Volunteer Tutors. Space in this program is limited and registration is accepted on a 'first come, first served' basis. Please visit www.o-ya.ca for more. Please read the online Parent Handbook for program details / rules.

Program fee: \$300 / month per participant or \$20 / day per participant (paid monthly in advance)

STUDENT INFORMATION

Student's First & Last Name: _____

Student's Date of Birth: _____ Age as of September 2024: _____

Phone Number: _____

School: _____ Grade in 2024/25: _____

Email for Program Info / Updates: _____

PARENT / GUARDIAN INFORMATION

First & Last Name #1	First & Last Name #1
Relationship to Student:	Relationship to Student:
Home/Cell Phone:	Home/Cell Phone:
Work Phone:	Work Phone:
Home Address	Home Address
E-mail	E-mail

EMERGENCY CONTACT INFORMATION

In the event of an emergency, O-YA's first attempt will be to contact the participant's parents / guardians. If parents / guardians are unreachable, we will contact the persons named below in the order they are listed.

Contact # 1

Name: _____

Telephone: _____

Contact # 2

Name: _____

Telephone: _____

MEDICAL INFORMATION

Student's Doctor's Name: _____ Doctor's Phone: _____

Student's Health Card (optional): _____

Is your child taking any medication (oral, injection or inhaler)? YES NO
If yes, may we have permission to administer this medication if required? YES NO
Does your child have any life-threatening allergies? YES NO If yes, please specify

Medical information which staff should be advised of:

Does your child have any special conditions, including the following, which may impact their participation in the program?

behavioural • communication • emotional • developmental • physical • social • mental illness • ADD • ADHD

• dietary YES NO

If yes, please specify _____

Other information you feel we need:

Permissions Granted

1. My child will:

- be picked up
 leave on their own both

2. List who is allowed to pick up your child (*the person picking up your child may be asked to show picture ID*)

- a) _____
b) _____
c) _____

If there are any access or custody restrictions, please provide legal documentation to O-YA Management.

3. May we have permission to take your child's photograph or video which may be used online, in print, electronic media and/or community newspapers for the promotion of O-YA programs and services?

- YES
NO

4. May we have permission, in the case of severe weather (extreme cold, windchill or frostbite warnings, lightening, hail, very high wind, tornado warnings or heavy rain), to drive your child from OPS to O-YA in a Youth Worker and/or volunteer vehicle?

- YES
NO

5. May we have permission to take your child on local trips that may include areas such as the public library, the community centre, walks to the park or around the Osgoode neighbourhood?

- YES
NO

6. May we have permission to act in complete authority to authorize any medical attention to your child by a qualified physician in the event of an emergency while your child is in the care of the Osgoode Youth Association?

- YES
NO

Consent, Release of Liability, Waiver of Claims, Assumption of Risks & Indemnity Agreement

Please read carefully

I, agree and understand that my child, named on this form, a minor pursuant to the Age of Majority and Accountability act, has my permission to participate in the Osgoode Youth Association's After School Homework program. As the Parent or Legal Guardian of the child registered in this program, I and my child agree to indemnify and hold harmless the Osgoode Youth Association from all claims, demands, actions and causes of action, loss, costs or damages that the Osgoode Youth Association may suffer, incur or be liable for in relation to any injury my child may suffer or cause to others in connection with my child's negligence or actions while my child is participating in this program. Furthermore, I and my child hereby release, waive and discharge the Osgoode Youth Association from all liability to our heirs, executors, administrators for all loss or damage and any claim or demands for such loss or damage due to injury to person or property.

By signing this agreement, I and my child understand that my child will be assuming injury and certain legal risks. I, as the Parent or Legal Guardian of the child, confirm that I understand and agree to the conditions contained in this agreement prior to signing it.

Parent / Legal Guardian (print your name) Parent / Legal Guardian (signature) Date



O-YA After School Homework Club Code of Conduct

As a community based not-for-profit organization, O-YA's relationship with our clients is critical to our success, and we will do our best to provide a safe and enjoyable environment with high quality and fund programs. As an employer, O-YA is responsible to provide its employees with a rewarding, challenging and safe work environment. For these reasons, O-YA has expectations of our clients in our day to day operations

Client Code of Conduct

1. Treat fellow participants, O-YA staff and volunteers with respect and courtesy. Disrespectful behaviour, including harassing clients or staff, is not acceptable. Respectful behaviour is simple: keep your hands and feet to yourself, speak nicely to each other, listen to O-YA staff and volunteers, as a Youth Worker for help if you need it.
2. Take care of O-YA's facility, equipment and furniture
3. Keep valuable/personal items in your backpack, or with you, at all times. O-YA is not responsible for lost or stolen items. Electronic devices including cell phones, ipads/tablets, and video games are only allowed during "Electronic Free Time" on Fridays. On other days, these items will be taken away and given back upon sign out.

Refusal of Service

O-YA makes every effort to work with clients to continue service, but failure to respect the above Code of Conduct may result in refusal to serve.

Behaviour which are unacceptable will be community to parents at sign out. However, based on the intent and severity of an incident, participants may be asked to leave before 5:30. If your child is asked to leave, parents/guardians will be expected to come directly to O-0YA for pick up. Again, based on the intent and severity of the incident, or if a participants has been sent home 3 times, individuals may be asked to permanently leave the program. Individuals may be asked to leave:

1. Where a manager and an employee agree that the participant has contravened the above Code of Conduct
2. Where a participants threatens or harms fellow group members, staff or volunteers or is disruptive to the group's ability to function
3. Where a participant behaves violently, or is threatening or obscene in interaction with employees, volunteers or other service users.

I understand O-YA's Client Code of Conduct and the consequences for contravening the Code.

Parent / Legal Guardian (print your name)

Parent / Legal Guardian (signature)

Date